

## Required Slip Holder Documentation

At Darien Boat Club, we require three pieces of documentation from Slip Holders. #2 and #3 below need to be uploaded (see link to instructions below) by the Slip Holder to the MooringInfo.com website before May 1 of the current boating season.

- 1) **Slip Holder Agreement** – This document is attached to your on-line Invoice and delivered in December prior to the season. Payment of your Invoice is acknowledgement that you have received and will abide by the Agreement. For those Slip Holders in Furloughed slips, we will send you a copy of the agreement for signature and you need to return it to the FleetAdmin @ [FleetAdmin@DarienBoatClub.org](mailto:FleetAdmin@DarienBoatClub.org)
  
- 2) **Insurance** – We need a copy of your insurance information that contains at minimum – Slip Holder Name, Slip Holder Address, Expiration Date (must be after May 1, of the current boating season), Boat Details, & indication of Liability Insurance of \$300k or greater. Any people listed as “Additional Insured” will be subject to question by the Board. See link below for example of good paperwork.
  
- 3) **Boat Registration** – We need a copy of the current registration for the boat you will have docked at the Club. Registration must be for the current year (expires the April following the Boating season). For instance, the Registration for the 2021 boating season would need a 4/30/2022 expiration date. Note that the primary name and mailing address must match the member’s name and address on record at the Club. Any exceptions must be discussed and approved ahead of time. No joint registrations will be accepted unless approved ahead of time (usually in conjunction with an approved slip partnership). The address and mailing address (middle section), must match the address of the Slip Holder on file at the Club. See link below for example of good paperwork.

**Link to Example of Good Slip Paperwork:**

<https://mooringinfo.com/cs/83/f/604f5b4d94803.pdf#page=1&zoom=auto,-284,321/>

**Link to Instructions on how to upload paperwork to MooringInfo.com:**

<https://mooringinfo.com/cs/83/f/6046533d17a3e.pdf#page=1&zoom=auto,-264,792/>